



## **Application to hire Harriet Johnson Centre**

### **Loose Lane Sompting BN15 0BG**

Name of hirer or organisation.....

Person responsible for booking and payment .....

Address.....

.....

Contact number.....

Email .....

**For profit making groups only:**

Do you have a risk assessment?.....

Have you adequate insurance? (copy of documents required).....

Will a bouncy castle be used? extra charge may apply .....

*Dates and times hall required*

Date ..... Time from.....until.....

The fee for hiring Harriet Johnson Centre is per session

**PAYMENT BY BACS TRANSFER OR CASH: RETURNABLE DEPOSIT BY CASH**

**BANK DETAILS HSBC SORT CODE: 40 39 20**

**ACCOUNT NO: 21151355**

**Please read the Regulations governing use of Harriet Johnson Centre**

**I wish to hire Harriet Johnson Centre and have read and agree with the regulations governing the use of the Harriet Johnson Centre as attached**

Print name.....

Sign ..... date.....